

## EXTENDED CARE INFORMATION

- Extended Care is provided to students of St. Theresa School for a fee of \$2.25 per child, per half hour of use.
- The morning hours are 7:00AM to 8:00AM
- Afternoon hours are 3:00PM to 6:00PM
- Extended Care is provided on scheduled Noon dismissals (dismissal through 6:00PM)
- A late fee of \$1.00 per minute is charged after the 6:00PM closing time.
- Extended Care is provided when the school has a morning delay. Extended Care is **NOT** provided if the school dismisses early due to unforeseen circumstances (weather, emergencies, etc.)

**(Please be sure your family has notified the school of your child's specific procedure for all unscheduled early dismissal days.)**

### **Early Morning Extended Care Procedure:**

Extended Care takes place in the Kindergarten Classroom. This is a quiet time. Children may draw, color, play card games, and study and prepare for the school day. A child may also bring a light breakfast to eat at this time. At 8:00AM the children are dismissed to the care of the teacher on duty.

Children may be dropped off at the Kindergarten Classroom door. **THIS APPLIES ONLY TO EARLY MORNING DROP-OFF.**

### **After School Extended Care Procedure:**

The children meet in Friendship Hall for snacks and drinks. Snacks and drinks are provided from home. If you choose, you may purchase a snack and/or a drink. The cost is .50 for a drink and .50 for a snack. You may either pay daily or pre-pay for the week.

At approximately 3:30 the children proceed to the first grade classroom. 3:30 to 4:30 is quiet homework time. If the child does not have any written homework, he/she is to study quietly or read a library book. It is important to keep a quiet atmosphere in the room for those children who have homework to do. Help with directions is provided; however, homework is NOT checked. It is also the child's responsibility to do the assigned homework. Staff does not check that all assigned homework is completed.

Play-time begins at 4:30. Outdoor play is unstructured. There are hula hoops and jump ropes. Ball-playing is not permitted at this time due to the wide age range of the children and the problems with balls bouncing outside the recess area.

If the weather does not permit outside play, indoor play consists of assorted games and building materials. On rare occasions, staff might choose a TV program for the children to watch.

If your child takes part in an after school activity, be aware that he/she may not have the complete hour of homework time. Also, if your child wants a snack or drink on those days, it **MUST** be provided from home.

**PICK-UP** – Please do not drive through the cones. Park your car by the school office or principal's office and walk to the first grade classroom. If it is raining, you may drive up to the first grade classroom exterior door.

### **After School Extended Care on Early Dismissal Days:**

The children meet in Friendship Hall for lunch, which is provided by the home. At approximately 12:45, the children proceed to the first grade classroom for homework time. Play time is from 1:45 to 2:45. At that time, a movie or a TV program is shown. Another play time is held afterwards.

Pick-up procedure remains the same.

# ST. THERESA SCHOOL EXTENDED CARE PROGRAM

## Registration Form

Child's Name: \_\_\_\_\_  
   (Last)  (First)

Address: \_\_\_\_\_  
 Home Phone: \_\_\_\_\_  
 Birthdate: \_\_\_\_\_ Age: \_\_\_\_\_ Grade: \_\_\_\_\_

**Parent/Guardian with whom child resides:**

Name: \_\_\_\_\_ Occupation: \_\_\_\_\_  
 Business Address: \_\_\_\_\_  
 Business Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Name: \_\_\_\_\_ Occupation: \_\_\_\_\_  
 Business Address: \_\_\_\_\_  
 Business Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Doctor's Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_  
 Address: \_\_\_\_\_

**In case of health and/or emergency pick-up contact:**

Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_  
 Relation to child: \_\_\_\_\_

Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_  
 Relation to child: \_\_\_\_\_

**We need Extended Care (Please circle all your needs)**

Morning:      Monday      Tuesday      Wednesday      Thursday      Friday

After School:    Monday    Tuesday    Wednesday    Thursday    Friday  
                                 Usual afternoon pick-up time is: \_\_\_\_\_

On Occasion (24 Hour notice)    Early Dismissal Days

**Please tell us anything about your child that it would be helpful to know:**

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I affirm that the above information is accurate>

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**\*Note:** There is **NO** Extended Care on early dismissals due to weather emergencies, etc. Please be sure your child knows your plan for dismissal on those days. (Neighbor ...)